

CAVERSFIELD PARISH COUNCIL

To Members of the Council: you are summoned to attend a Meeting of Caversfield Parish Council on **Wednesday 18 January 2023** in the Community Room of Gagle Brook School, Elmsbrook at 7.30pm

Members of the Public: you are invited to attend.

AGENDA

1. **Apologies for absence** – to receive apologies
2. **Requests for Dispensations, Declarations of interest, gifts and hospitality** – to receive any requests for Dispensations, Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's code of conduct
3. **Public participation** – to receive questions from members of the public relating to items on the Agenda, in accordance with the Council's code of conduct and standing orders
4. **To welcome RAF Croughton Commander and Liaison Officer** – to receive an update on MoD issues
5. **Reports from District and County Councillors** – for information only
6. **Reports from the Village Management Companies** – for information only
7. **Minutes** – to confirm the Minutes of the meeting held on 16 November
8. **Update on progress from the previous Minutes** – the Clerk / Chairman will report on progress of outstanding items which do not require further decision
9. **Code of Conduct**
 - a. **Adoption of the revised Code of Conduct** – to consider adopting the Code of Conduct recently adopted by Oxfordshire County Council and Cherwell District Council as the code for members and co-opted members of Launton Parish Council. This will replace the current Code of Conduct
 - b. **Monitoring Officer notification** – to note that the Clerk will inform the Monitoring Officer of the adoption
 - c. **Register of Members' Interests Forms** – to note that new Register of Members' Interests forms will need to be completed in line with the new Code of Conduct
10. **Governance**
 - a. **Councillor Co-option** – to consider any applications received
 - b. **Policy Review** – to review the following policies
 - i. Expenses Policy
 - c. **Meeting Dates** – to consider and agree the meeting dates from May 2023
11. **Training**
 - a. **OALC and SLCC** – to consider any further training offered by OALC and SLCC
 - b. **SLCC Practitioners' Conference** – to consider a contribution for the Clerk's attendance
12. **Finance**
 - a. **Financial Report and Budget Monitoring Report** – to receive the reports for information
 - b. **23/24 Budget** – to consider the draft budget
 - c. **23/24 Precept** – to consider and agree the setting of the Precept
 - d. **Fixed Assets** – to review the condition of the fixed assets

- e. **Invoices for Payment** – to consider invoices for payment itemised on the payment schedule

13. Planning

- a. **Planning Applications** – to consider all recent Applications received from Cherwell District Council detailed below and any other Planning Applications submitted between the circulation of this Agenda and the meeting
 - i. None received

- b. **Notices of Decision** – to note any notices of decision received

- c. **Cherwell Local Plan** – to consider a consultation

14. Parish Matters – to consider any parish matters

- a. **OCC Tree Planting** – to consider an appropriate location for a tree to be planted on OCC Highway land

- b. **Replacement Dog Waste Bins** – to consider an application to Councillor Ford's Priority Fund for the purchase and installation of three dog waste bins

- c. **Village Spring Clean** – to arrange the date for the Spring Clean

15. Reports from Meetings – to receive reports from any meetings attended

16. Attendance at Meetings – to consider attendance

- a. **CPRE** – online discussion regarding CDC Local Plan – 26 January 6-7pm

- b. **PTR Meeting** – 21 February 1.30pm via Teams

17. Correspondence – to note correspondence received not otherwise on the agenda where decisions are not required

18. Items for information or next Agenda only – all items for the next agenda to be submitted to the Clerk by Wednesday 1 March 2023

19. Date of next meeting: to confirm the date of the next meeting as Wednesday 15 March 2023 (third Wednesday of alternate month) at 7.30pm

Jane Olds

Dated: 11 January 2023

Jane Olds, Clerk to the Council

clerk@caversfieldpc.org.uk

13 Oak Close, Bicester, OX26 3XD

01869 247171 www.caversfieldpc.org.uk