

CAVERSFIELD PARISH COUNCIL

Finance Report for Parish Council Meeting on 18 May 2022

10. Finance

- a. **Financial Report** – to receive the report and the year end budget monitoring for information

As at 29 April, the accounts stood at:

Co-op Current Account	£11,884.85
NS&I Account	£2,416.15

Outstanding Payments

None

Standing Orders		Date Cleared
Clerk's Salary 17 February – 16 March	£166.20	17/3/22
Clerk's Salary 17 March – 16 April	£169.20	19/4/22

Income

Precept	£3,480.00	13/4/22
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The VAT Reclaim of £478.74 was sent to HMRC on 25 April.

- b. **Budget** – to confirm the 2022/23 budget and agree a virement of unspent items from 2021/22
- c. **Reserves** – to consider and agree the Policy and confirm the Reserves for 2022/23
- d. **Statement of Accounts** – to consider and approve the Statement of Accounts for the year end 31 March 2022
- e. **Asset Register** – to confirm the Asset Register
- f. **Internal Audit** – to receive the report from the Internal Auditor
- g. **AGAR Signature Redaction** – to consider redaction of the signatures on the web version of the Annual Governance and Accountability Return to protect the signatories from 'specific and identifiable threats' of identity theft and GDPR concerns
- h. **External Audit**
- i. **Certificate of Exemption** – to consider whether to complete a Certificate of Exemption from submission to the External Auditor due to being under the £25,000 threshold or to have a Limited Assurance Review

- ii. **Annual Governance Statement** – to consider the questions and respond accordingly
- iii. **Audit Accounting Statements** – to consider and agree the accounting statement figures
- iv. **Electors' Rights** – to note the dates for the Exercise of Public Rights as Monday 6 June to Friday 15 July 2022
- v. **Statement of Variance** – to consider the draft Statement of Variance
- i. **Annual Subscriptions and Regular Payments** – to consider and agree the list
- j. **Clerk Expenses** – to confirm the rates for Clerk expenses
- k. **Bank Signatories** – to review and agree the bank signatories
- l. **Invoices for Payment** – to consider invoices for payment itemised on the payment schedule