

CAVERSFIELD PARISH COUNCIL

To Members of the Council: you are summoned to attend a Meeting of Caversfield Parish Council on **Wednesday 16 March 2022** in the Community Room of Gagle Brook School, Elmsbrook at 7.00pm (Please note earlier start time)

Members of the Public: you are invited to attend.

All Attendees: you are requested to take a lateral flow test prior to the meeting.

AGENDA

1. **Apologies for absence** – to receive apologies
2. **Requests for Dispensations, Declarations of interest, gifts and hospitality** – to receive any requests for Dispensations, Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's code of conduct
3. **Public participation** – to receive questions from members of the public relating to items on the Agenda, in accordance with the Council's code of conduct and standing orders
4. **Mewslade Ltd** – to receive a presentation about proposals for the vacant plots of land off Rau Court and Springfield Road
5. **Vistry Group** – to receive a presentation about proposals for the land at Dymocks Farm
6. **To welcome RAF Croughton Commander and Liaison Officer** – to receive an update on MoD issues
7. **Reports from District and County Councillors** – for information only
8. **Reports from the Village Management Companies** – for information only
9. **Minutes** – to confirm the Minutes of the meeting held on 19 January
10. **Update on progress from the previous Minutes** – the Clerk / Chairman will report on progress of outstanding items which do not require further decision
11. **Governance**
 - a. **Vice Chairman** – to consider election of a Vice Chairman
 - b. **Councillor Co-option** – to consider any applications received for replacement of Eleanor Booth-Davey
 - c. **Policy Review** – to review the following policies
 - i. **Online Payment Procedure** – to update the policy
 - ii. **Standing Orders** – to consider slight revisions to Section 5
 - iii. **Health and Safety Policy** – to consider the policy
 - d. **Letter to request support in raising the profile of the national Civility and Respect project** – to consider sending a letter to Victoria Prentis
12. **Finance**
 - a. **Financial Report** – to receive the Report
 - b. **Grant Awards** – to consider any requests received
 - c. **Staff Salary and Working from Home Allowance**
 - i. To note the NALC revised cost of living salary scale for the Clerk for 2021/22 together with the backdated amount
 - ii. To agree continuing the payment of the staff salary by Standing Order
 - iii. To consider offering the full allowance of £6 per week for the year 2021/22, to be paid annually, following HMRC regulations

- d. **Invoices for Payment** – to consider invoices for payment itemised on the payment schedule

13. Planning

- a. **Planning Applications** – to consider all recent Applications received from Cherwell District Council detailed below and any other Planning Applications submitted between the circulation of this Agenda and the meeting
 - i. **21/04275/OUT** at Part OS Parcel 8149 Adj Lords Lane And SE Of Hawkwell Farm, Lords Lane, Bicester for “OUTLINE - with all matters reserved except for Access - Mixed Use Development of up to 3,100 dwellings (including extra care); residential and care accommodation(C2); mixed use local centre (comprising commercial, business and service uses, residential uses, C2 uses, local community uses (F2(a) and F2(b)), hot food takeaways, public house, wine bar); employment area (B2, B8, E(g)); learning and non-residential institutions (Class F1) including primary school (plus land to allow extension of existing Gagle Brook primary school); green Infrastructure including formal (including playing fields) and informal open space, allotments, landscape, biodiversity and amenity space; burial ground; play space (including Neaps/Leaps/MUGA); changing facilities; ground mounted photovoltaic arrays; sustainable drainage systems; movement network comprising new highway, cycle and pedestrian routes and access from highway network; car parking; infrastructure (including utilities); engineering works (including ground modelling); demolition”

CDC URL:

<https://planningregister.cherwell.gov.uk/Planning/Display/21/04275/OUT>

- b. **Notices of Decision** – to note any notices of decision received
- c. **Footpath Diversion** – to consider a consultation to divert Footpath number 1 at Cuckoo Cottage, Springfield Road (reference ABS/DIV/03655) under s119 of the Highways Act 1980

14. Consultations

- a. **OCC Local Transport and Connectivity Plan** – to note the response
- b. **Boundary Commission Consultation** – to consider a response to the consultation on Parliamentary Boundaries (22 February to 4 April) <https://www.bcereviews.org.uk/>

15. Training

- a. **OALC, Community First Oxfordshire and SLCC** – to consider any further training offered

16. Parish Matters – to consider any parish matters

- a. **Skimmingdish Lane Noticeboard** – to consider the options for removal, replacement or repair of the board
- b. **Village Spring Clean** – to arrange the date for the Spring Clean
- c. **Queen’s Platinum Jubilee** – to receive a report

17. Reports from Meetings – to receive reports from any meetings attended

- a. **SLCC Practitioners’ Conference** – 15 – 17 February
- b. **Bicester Police Rural Resilience Group** – 2 March
- c. **Healthy Bicester** – stakeholder meeting – 9 March

18. Attendance at Meetings – to consider attendance

19. Correspondence – to note correspondence received not otherwise on the agenda where decisions are not required

20. Items for information or next Agenda only – all items for the next agenda to be submitted to the Clerk by Wednesday 4 May 2022

- 21. Date of next meeting:** to confirm the date of the next meeting as Wednesday 18 May (third Wednesday of alternate month) to include the Annual Parish Meeting.

Jane Olds

Dated: 9 March 2022

Jane Olds, Clerk to the Council

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