

# CAVERSFIELD PARISH COUNCIL

**To Members of the Council:** you are summoned to attend a Meeting of Caversfield Parish Council on **Wednesday 19 January 2022** in the Community Room of Gagle Brook School, Elmsbrook at 7.30pm

**Members of the Public:** you are invited to attend.

**All Attendees:** you are requested to take a lateral flow test prior to the meeting. All COVID arrangements for the meeting are available on the Parish Council website.

## AGENDA

1. **Apologies for absence** – to receive apologies
2. **Requests for Dispensations, Declarations of interest, gifts and hospitality** – to receive any requests for Dispensations, Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's code of conduct
3. **Public participation** – to receive questions from members of the public relating to items on the Agenda, in accordance with the Council's code of conduct and standing orders
4. **To welcome RAF Croughton Commander and Liaison Officer** – to receive an update on MoD issues
5. **Reports from District and County Councillors** – for information only
6. **Reports from the Village Management Companies** – for information only
7. **Minutes** – to confirm the Minutes of the meeting held on 17 November
8. **Update on progress from the previous Minutes** – the Clerk / Chairman will report on progress of outstanding items which do not require further decision
9. **Governance**
  - a. **Vice Chairman** – to consider election of a Vice Chairman
  - b. **Councillor Co-option** – to consider any applications received for replacement of Terry Williams and Eleanor Booth-Davey
  - c. **Scheme of Delegation** – to consider a scheme of delegation to come into effect in the event that the Parish Council is unable to meet
  - d. **Policy Review** – to review the following policies
    - i. **Marking the Death of a Senior National Figure** – to consider a policy following updated advice from OCC
  - e. **Meeting Dates** – to consider and agree the meeting dates from May 2022
10. **Finance**
  - a. **Financial Report and Budget Monitoring Report** – to receive the Reports
  - b. **22/23 Budget** – to consider the draft budget
  - c. **22/23 Precept** – to consider and agree the setting of the Precept
  - d. **Invoices for Payment** – to consider invoices for payment itemised on the payment schedule
11. **Planning**
  - a. **Planning Applications** – to consider all recent Applications received from Cherwell District Council detailed below and any other Planning Applications submitted between the circulation of this Agenda and the meeting

- i. **21/04148/F** at 57 Thompson Drive, OX27 8FA for Proposed new insulated roof with rooflights to replace the existing glazed roof. Proposed tiled roof marginally higher than existing glazing.  
CDC URL: <https://planningregister.cherwell.gov.uk/Planning/Display/21/04148/F>
- ii. **21/04275/OUT** at Part OS Parcel 8149 Adj Lords Lane And SE Of Hawkwell Farm, Lords Lane, Bicester for "OUTLINE - with all matters reserved except for Access - Mixed Use Development of up to 3,100 dwellings (including extra care); residential and care accommodation(C2); mixed use local centre (comprising commercial, business and service uses, residential uses, C2 uses, local community uses (F2(a) and F2(b)), hot food takeaways, public house, wine bar); employment area (B2, B8, E(g)); learning and non-residential institutions (Class F1) including primary school (plus land to allow extension of existing Gagle Brook primary school); green Infrastructure including formal (including playing fields) and informal open space, allotments, landscape, biodiversity and amenity space; burial ground; play space (including Neaps/Leaps/MUGA); changing facilities; ground mounted photovoltaic arrays; sustainable drainage systems; movement network comprising new highway, cycle and pedestrian routes and access from highway network; car parking; infrastructure (including utilities); engineering works (including ground modelling); demolition"  
CDC URL:

<https://planningregister.cherwell.gov.uk/Planning/Display/21/04275/OUT>

**b. Notices of Decision** – to note any notices of decision received

- i. **21/02806/F** at 58 Fairhaven Road, OX27 8TU for "Demolition of existing shed and erection of new shed" (original application not received)  
Permission for development subject to conditions (15 November)
- ii. **21/03586/F** at 1 Montgomery Road, OX27 8FG for "Single storey side and rear extensions - re-submission of 21/01346/F"  
Permission for development subject to conditions (21 December)

**12. Consultations**

- a. **OCC Local Transport and Connectivity Plan** – to respond to the consultation (ends 16 March) <https://letstalk.oxfordshire.gov.uk/ltcp> and to consider attending a webinar on 24 January or 1 February

**13. Training**

- a. **OALC and SLCC** – to consider any further training offered by OALC and SLCC

**14. Parish Matters** – to consider any parish matters

- a. **Grass Cutting and Weed Spraying Contract** – to consider quotations
- b. **Grass Mowing, St Laurence's Church** – to consider a request for financial assistance with the mowing of the grass
- c. **Traffic Issues**
  - i. **20's Plenty for Oxfordshire Campaign** – to consider supporting the Oxfordshire campaign and request assistance for the village
- d. **Queen's Platinum Jubilee** – to consider the event

**15. Reports from Meetings** – to receive reports from any meetings attended

**16. Attendance at Meetings** – to consider attendance

- a. **Healthy Bicester** – stakeholder meeting – 9 March at John Paul II Centre

**17. Correspondence** – to note correspondence received not otherwise on the agenda where decisions are not required

18. **Items for information or next Agenda only** – all items for the next agenda to be submitted to the Clerk by Wednesday 3 March 2022
19. **Date of next meeting:** to confirm the date of the next meeting as Wednesday 17 March (third Wednesday of alternate month).

*Jane Olds*

**Dated: 12 January 2022**

Jane Olds, Clerk to the Council

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