

CAVERSFIELD PARISH COUNCIL

To Members of the Council: you are summoned to attend a Meeting of Caversfield Parish Council on **Wednesday 17 November 2021** in the Community Room of Gagle Brook School, Elmsbrook at 7.30pm

Members of the Public: you are invited to attend.

AGENDA

1. **Apologies for absence** – to receive apologies
2. **Requests for Dispensations, Declarations of interest, gifts and hospitality** – to receive any requests for Dispensations, Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's code of conduct
3. **Public participation** – to receive questions from members of the public relating to items on the Agenda, in accordance with the Council's code of conduct and standing orders
4. **To welcome RAF Croughton Commander and Liaison Officer** – to receive an update on MoD issues
5. **Reports from District and County Councillors** – for information only
6. **Reports from the Village Management Companies** – for information only
7. **Minutes** – to confirm the Minutes of the meeting held on 15 September
8. **Update on progress from the previous Minutes** – the Clerk / Chairman will report on progress of outstanding items which do not require further decision
9. **Governance**
 - a. **Vice Chairman** – to consider election of a Vice Chairman
 - b. **Councillor Co-option** – to consider any applications received for replacement of Terry Williams and Eleanor Booth-Davey
 - c. **Policy Review** – to review the following policies
 - i. Website Policy
10. **Finance**
 - a. **Financial Report** – to receive the Report
 - b. **Banking** – to consider applying to the bank for a Parish Council debit card
 - c. **Fixed Assets** – to receive a report on the condition of the fixed assets
 - d. **Invoices for Payment** – to consider invoices for payment itemised on the payment schedule
11. **Planning**
 - a. **Planning Applications** – to consider all recent Applications received from Cherwell District Council detailed below and any other Planning Applications submitted between the circulation of this Agenda and the meeting
 - i. **21/03586/F** at 1 Montgomery Road, OX27 8FG for "Single storey side and rear extensions - re-submission of 21/01346/F"
CDC URL: <https://planningregister.cherwell.gov.uk/Planning/Display/21/03586/F>
 - b. **Notices of Decision** – to note any notices of decision received
 - i. **21/02638/F** at 13 Springfield Road, OX27 8TT for "Erection of single storey extension and front porch with the addition of new rooflights."
Permission for development 1 October

- ii. **21/02700/F** at The Bothy, Brashfield House, Buckingham Road, OX27 8RE for “Single storey extension with metal framed double glazed windows and doors, with new flat lead clad roof and glazed lantern/rooflights; new oak framed pergola with decking and new glazed doors at first floor level; new oak framed car port; new timber clad outbuilding to match existing materials (re-submission of 21/01886/F)”

Permission for development subject to conditions 26 October

- c. **CDC Call for Sites** – to note the Mewslade submission to CDC

12. Consultations

- a. **CDC Local Plan Review Options Paper** – to note the response

13. Training

- a. **OALC** – to consider any further training offered by OALC

14. Parish Matters – to consider any parish matters

- a. **Snow Clearance** – to consider the snow clearance agreement for the winter 2021/22
b. **Queen’s Platinum Jubilee** – to consider the event
c. **Hallowe’en** – to receive a report

15. Reports from Meetings – to receive reports from any meetings attended

- a. **RAF Croughton Civic Open Day** (22 September)
b. **SLCC Conference** (13 – 14 October)
c. **OALC Planning Training** (1 November)
d. **CDC Parish Liaison Meeting** (10 November)

16. Attendance at Meetings – to consider attendance at future meetings

17. Correspondence – to note correspondence received not otherwise on the agenda where decisions are not required

18. Items for information or next Agenda only – all items for the next agenda to be submitted to the Clerk by Wednesday 5 January 2022

19. Date of next meeting: to confirm the date of the next meeting as Wednesday 19 January 2022 (third Wednesday of alternate month).

Jane Olds

Dated: 10 November 2021

Jane Olds, Clerk to the Council

clerk@caversfieldpc.org.uk

13 Oak Close, Bicester, OX26 3XD

01869 247171 www.caversfieldpc.org.uk