

CAVERSFIELD PARISH COUNCIL

To Members of the Council: you are summoned to attend a Meeting of Caversfield Parish Council on **Wednesday 15 September 2021** in Fringford Village Hall at 7.30pm

Members of the Public: you are invited to attend.

AGENDA

1. **Apologies for absence** – to receive apologies
2. **Requests for Dispensations, Declarations of interest, gifts and hospitality** – to receive any requests for Dispensations, Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's code of conduct
3. **Public participation** – to receive questions from members of the public relating to items on the Agenda, in accordance with the Council's code of conduct and standing orders
4. **To welcome RAF Croughton Commander and Liaison Officer** – to receive an update on MoD issues
5. **Reports from District and County Councillors** – for information only
6. **Reports from the Village Management Companies** – for information only
7. **Minutes** – to confirm the Minutes of the meeting held on 3 August
8. **Update on progress from the previous Minutes** – the Clerk / Chairman will report on progress of outstanding items which do not require further decision
9. **Governance**
 - a. **Vice Chairman** – to consider election of a Vice Chairman
 - b. **Councillor Co-option** – to consider any applications received for replacement of Terry Williams and Eleanor Booth-Davey
 - c. **Policy Review** – to review the following policies
 - i. Financial Regulations
 - ii. Dispensations Procedure and Form
 - iii. Meeting Attendance Policy
 - d. **CDC Community Governance Review** – to consider whether to request that the Parish is included in the Review
 - e. **Meeting Venue** – to consider the venue for Parish Council meetings
10. **Finance**
 - a. **Financial Report** – to receive the Report and the Budget Monitoring Report
 - b. **Banking** – to review the bank signatories
 - c. **Fixed Assets** – to review the condition of the fixed assets
 - d. **Data Projector** – to consider making a contribution to Launton Parish Council for the use of a data projector when required
 - e. **Invoices for Payment** – to consider invoices for payment itemised on the payment schedule
11. **Planning**
 - a. **Planning Applications** – to consider all recent Applications received from Cherwell District Council detailed below and any other Planning Applications submitted between the circulation of this Agenda and the meeting
 - i. **21/02638/F** at 13 Springfield Road, OX27 8TT for "Erection of single storey extension and front porch with the addition of new rooflights."

CDC URL: <https://planningregister.cherwell.gov.uk/Planning/Display/21/02638/F>

- ii. **21/02700/F** at The Bothy, Brashfield House, Buckingham Road, OX27 8RE, for “Single storey extension with metal framed double glazed windows and doors, with new flat lead clad roof and glazed lantern/rooflights; new oak framed pergola with decking and new glazed doors at first floor level; new oak framed car port; new timber clad outbuilding to match existing materials (re-submission of 21/01886/F)”

CDC URL: <https://planningregister.cherwell.gov.uk/Planning/Display/21/02700/F>

b. Notices of Decision – to note any notices of decision received

- i. **21/01886/F** at The Bothy, Brashfield House, Buckingham Road, OX27 8R for “Single storey extension, oak framed pergola with decking and new glazed doors at first floor level, oak framed car port and timber clad outbuilding”
Permission for development 4 August
- ii. **19/02708/OUT** at Bicester Heritage, Buckingham Road, Bicester, for “Outline:- Provide new employment units comprising B1 (Business), B2 (General Industrial), B8 (Storage) and D1 (Education) uses with ancillary offices, storage, display and sales, with all matters reserved except for access”
Outline permission for development subject to conditions (27 August)

c. To note responses to planning applications

- i. **21/01630/OUT** at Land at North West Bicester, Home Farm, Lower Farm and SGR2, Caversfield
- ii. **R3.0094/21** for Oxfordshire County Council at Land at existing roundabout junction of the B4100 Banbury Road and the A4095 Southwold Lane and the agricultural/open space adjacent to it, Bicester, Oxfordshire

12. Consultations

- a. **Oxfordshire County Council 2050 Consultation** – to consider the consultation
- b. **Oxford-Cambridge Arc public consultation** – to consider the consultation (closes on 12 October 2021)
- c. **CDC Local Plan Review Options Paper** – to note that the consultation runs from 29 September – 10 November and to consider delegating consideration of a response to a virtual meeting

13. Training

- a. **OALC** – to consider any further training offered by OALC

14. Parish Matters – to consider any parish matters

- a. **Winter Preparedness** – to consider whether any further salt bags or grit bins are needed
- b. **Queen’s Platinum Jubilee** – to consider the event
- c. **Remembrance Wreath** – to consider a donation to the Royal British Legion for a poppy wreath for Remembrance Day
- d. **Hallowe’en** – to receive a progress report
- e. **Civil Parking Enforcement** – to note the changes to parking enforcement

15. Reports from Meetings – to receive reports from any meetings attended

- a. **Bicester Police Rural Resilience Group** – 8 September

16. Attendance at Meetings – to consider attendance

- a. **CDC Parish Liaison Meeting** – 10 November (time and venue tbc)

17. Correspondence – to note correspondence received not otherwise on the agenda where decisions are not required

18. **Items for information or next Agenda only** – all items for the next agenda to be submitted to the Clerk by Wednesday 3 November 2021
19. **Date of next meeting:** to confirm the date of the next meeting as Wednesday 17 November 2021 (third Wednesday of alternate month).

Jane Olds

Dated: 9 September 2021

Jane Olds, Clerk to the Council

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