

CAVERSFIELD PARISH COUNCIL

Please note: due to the current Covid-19 Coronavirus situation, the Parish Council will meet virtually via Zoom (<https://zoom.us/>) Meeting ID: 838 5130 4160 as permitted in the *The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020* (“the 2020 Regulations”)

To Members of the Council: you are summoned to attend a Meeting of Caversfield Parish Council to be held online at <https://us02web.zoom.us/j/83851304160> on Wednesday 17 March 2021, at 7.30pm

Members of the Public: you are invited to attend. If you would like to dial in to the meeting using a telephone, please contact the Clerk for details.

AGENDA

1. **Apologies for absence** – to receive apologies
2. **Requests for Dispensations, Declarations of interest, gifts and hospitality** – to receive any requests for Dispensations, Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council’s code of conduct
3. **Public participation** – to receive questions from members of the public relating to items on the Agenda, in accordance with the Council’s code of conduct and standing orders
4. **To welcome RAF Croughton Commander and Liaison Officer** – to receive an update on MoD issues
5. **Reports from District and County Councillors** – for information only
6. **Reports from the Village Management Companies** – for information only
7. **To receive and approve the Minutes of the Parish Council Meeting held on 20 January, previously circulated**
8. **Update on progress from the previous Minutes** – the Clerk / Chairman will report on progress of outstanding items which do not require further decision
9. **Governance and Consultations**
 - a. **Councillor Co-option** – to consider any applications received
 - b. **Review and Adoption of Policies** – to consider the following policy
 - i. Freedom of Information Introduction and Publication Scheme
 - ii. Gifts and Hospitality Policy
 - iii. Social Media Policy
 - c. **Census** – to receive a progress report
 - d. **Local Transport and Connectivity Plan** – to consider the OCC Consultation
 - e. **CDC Containing Outbreak Management Fund** – to consider suggestions of projects received from village groups appropriate for application
 - f. **CDC Parish Remuneration Report for 21/22** – to consider the report and allowances
 - g. **CDC Planning Village Services Questionnaire** – to consider completion of the questionnaire (response by 31 March)
 - h. **Banbury Road (A4095 / B4100) Roundabout Consultation** – to consider the OCC consultation
10. **Finance**
 - a. **Financial Report** – to receive the report and budget monitoring for information

- b. **Banking arrangements** – to review the bank signatories and appoint a further signatory
- c. **Grant Awards** – to consider any requests received
- d. **Staff Salary** – to agree continuing the payment of the staff salary by Standing Order
- e. **Invoices for Payment** – to consider invoices for payment itemised on the payment schedule

11. Planning

- a. **Planning Applications** – to consider all recent Applications received from Cherwell District Council detailed below and any other Planning Applications submitted between the circulation of this Agenda and the meeting
 - i. **19/01036/HYBRID** at Bicester Eco Town Exemplar Site Phase 2, Charlotte Avenue, Bicester for “Full permission is sought for Local Centre Community Floorspace (Use Class D1), Cafe (Use Class A1/A3), with a total GIA of 552 sqm, and 16 residential units (Use Class C3) with associated access, servicing, landscaping and parking. Outline consent is sought for Local Centre Retail, Community or Commercial Floorspace (flexible Use Class A1/A2/A3/A4/A5/B1/D1).”
- b. **Notices of Decision** – to note any notice of decision received

12. Training

- a. **OALC Training** – to consider any further training offered by OALC
- b. **SLCC Training** – to consider any training for the Clerk

13. Parish Matters – to consider any parish matters

- a. **Traffic Calming** – to consider action
- b. **Fringford Road / Springfield footpath** – to receive a progress report

14. Reports from Meetings – to receive reports from any meetings attended

- a. **Parish Transport Representative Meeting** – 23 February
- b. **GDPR Course** – 9 February
- c. **NW Bicester Developers** – 1 March
- d. **SLCC Branch Meetings and International Women’s Day talk** - 8 March

15. Attendance at Meetings

- a. **Bicester Police Rural Community Resilience Group** – 24 March
- b. **Healthy Bicester Stakeholder Event** – 22 April

16. Correspondence – to note correspondence received not otherwise on the agenda where decisions are not required

17. Items for information or next Agenda only – all items for the next agenda to be submitted to the Clerk by Wednesday 5 May 2021

18. Date of next meeting: to confirm the date of the next meeting as Wednesday 19 May 2021 (third Wednesday of alternate month).

Jane Olds

Dated: 10 March 2021

Jane Olds, Clerk to the Council

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