

CAVERSFIELD PARISH COUNCIL

To Members of the Council: you are summoned to attend a Meeting of Caversfield Parish Council on Wednesday 20 November 2019, at Gagle Brook School, Elmsbrook at 7.30pm

Members of the Public: you are invited to attend

AGENDA

1. **Apologies for absence** – to receive apologies
2. **Requests for Dispensations, Declarations of interest, gifts and hospitality** – to receive any requests for Dispensations, Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's code of conduct
3. **Public participation** – to receive questions from members of the public relating to items on the Agenda, in accordance with the Council's code of conduct and standing orders
4. **Reports from District and County Councillors** – for information only
5. **Reports from the Village Management Companies** – for information only
6. **To receive and approve the Minutes of the Parish Council Meeting held on 18 September and the Planning Meeting on 6 November**
7. **Update on progress from the previous Minutes** – the Clerk / Chairman will report on progress of outstanding items which do not require further decision
8. **Governance**
 - a. **Councillor Co-option** – to consider any applications received
 - b. **Website Policy** – to review and re-adopt the policy
9. **Finance**
 - a. **Financial Report** – to receive the report for information
 - b. **20/21 Budget** – to consider the draft budget
 - c. **Invoices for Payment** – to consider invoices for payment itemised on the payment schedule
10. **Training**
 - a. **OALC Training** – to consider attendance at any of the courses
 - b. **Clerk Training** – to agree to a contribution to the Clerk's Digital Clerk Webinar
11. **Planning**
 - a. **Planning Applications** – to consider all recent Applications received from Cherwell District Council detailed below and any other Planning Applications submitted between the circulation of this Agenda and the meeting
 - i. 19/02480/TCA at 8 Skimmingdish Lane, OX27 8UF for "T32 x Horse Chestnut - Overall crown reduction by approx. 3-4m, crown lift lower canopy by approx. 2-3m. T33 x Hawthorn - Overall reduction by 1-2m. T34 x Sycamore - Overall crown reduction by 1-2m"
 - ii. 19/02481/TCA at 3 Skimmingdish Lane, OX27 8UF for "T20, T21 x Sycamore - Re reduce two Sycamores at the front of the property approx. 2-3m growth T22 - T26 x Cherry Plums - Light reduction on five Cherry plums at the front of the property

approx. 1-2 m growth. T27 - T30 x Silver Birch - Reduce four Silver birch by approx. 3-4m growth in the rear garden. T31 x Sycamore - Re reduce Large Sycamore in rear garden to previous points approx. 3-4m of growth"

- iii. 19/02482/TCA at 5 Barnfield Close, OX27 8UG for "T19 x Cotoneaster - Crown lift Cotoneaster in rear garden to allow mower to pass under approx. 2-3 from the ground"
- iv. 19/02483/TCA at Street Record, Barnfield Close for "T18 x Thuja - Crown lift Thuja hedge to allow vehicles to drive past by 3-4m from the ground"
- v. 19/02484/TCA at 1 Barnfield Close, OX27 8UG for "T4 - T17 x Sycamore + Norway Maple - Re- reduce twelve Sycamore to previous points approx. 2-3m growth. Re- reduce two Norway Maples to previous points approx. 2-3m growth"

b. Notices of Decision – to note

c. CDC consultation on Partial Review of the Local Plan – to consider a response to the consultation (ends 20 December)

12. Review of Cherwell Polling Districts and Polling Places – to note the report from the Acting Returning Officer

13. Parish Matters:

- a. Snow Clearance** – to consider the snow clearance agreement for the winter 2019/20
- b. Grass cutting and weed spraying contract** – to review the contract
- c. Old School Close Village Green Registration** – to receive a progress report
- d. Halloween** – update on the parking initiative
- e. Litter bin** – to consider further the purchase of a litter bin for the corner of Springfield Road
- f. Notice board** – to consider further the purchase of a replacement noticeboard for the corner of Springfield Road

14. Reports from Meetings – to receive reports from any meetings attended

15. Attendance at Meetings

16. Correspondence – to note correspondence received not otherwise on the agenda where decisions are not required

17. Items for information or next Agenda only – all items for the next agenda to be submitted to the Clerk by Wednesday 1 January 2020

18. Date of next meeting: to confirm the date of the next meeting as Wednesday 15 January 2020 (third Wednesday of alternate month) at 7.30pm.

Dated: 13 November 2019

Jane Olds, Clerk to the Council

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