

CAVERSFIELD PARISH COUNCIL

To Members of the Council: you are summoned to attend a Caversfield Parish Council Staffing Committee on Wednesday 18 September 2019, at Gagle Brook School, Elmsbrook to follow the Parish Council meeting which commences at 7.30pm

AGENDA

1. **Apologies for absence** – to receive apologies
2. **Requests for Dispensations, Declarations of interest, gifts and hospitality** – to receive any requests for Dispensations, Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's code of conduct.
3. **Move to exclude the public, under the Public Bodies (Admission to Meetings) Act 1960 s. 1, & Local Government Act 1972 Sch 12 A**
4. **To review the work of the Parish Clerk and consider employment terms**
5. **Items for information or next Agenda only** – all items for the next agenda to be submitted to the Clerk by Wednesday 6 November 2019
6. **Date of next meeting:** to confirm the date of the next meeting as Wednesday 16 September 2020 following the Parish Council meeting which commences at 7.30pm.

Dated: 12 September 2019

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| Jane Olds, Clerk to the Council 13 Oak Close, Bicester, OX26 3XD | clerk@caversfieldpc.org.uk 01869 247171 www.caversfieldpc.org.uk |
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