

CAVERSFIELD PARISH COUNCIL

To Members of the Council: you are summoned to attend a Meeting of Caversfield Parish Council on Wednesday 16 January 2019, at **GAGLE BROOK SCHOOL, ELMSBROOK** at 7.30pm

Members of the Public: you are invited to attend

AGENDA

1. **To elect a Chairman until May 2019**
2. **Apologies for absence** – to receive apologies
3. **To note the resignation of Councillor John Gilmore**
4. **Requests for Dispensations, Declarations of interest, gifts and hospitality** – to receive any requests for Dispensations, Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's code of conduct.
5. **Public participation** – to receive questions from members of the public relating to items on the Agenda, in accordance with the Council's code of conduct and standing orders.
6. **Reports from District, County Councillors and Police** – for information only
7. **Reports from the Village Management Companies** – for information only
8. **Report from the British American Committee** – for information only
9. **To receive and approve the Minutes of the Parish Council Meeting held on 21 November 2018**
10. **Update on progress from the previous Minutes** – the Clerk / Chairman will report on progress of outstanding items which do not require further decision
11. **Finance**
 - a. To receive the bi-monthly financial report including budget monitoring to end November – for information
 - b. To consider and agree a further cheque signatory for the bank account
 - c. To consider the draft budget for 2019/20
 - d. To consider and agree the setting of the Precept level for 2019/20
 - e. To consider NALC's revised salary scales and agree the cost of living pay increase for the Clerk from April 2019
 - f. To consider invoices for payment itemised on the payment schedule
12. **Governance**
 - a. To consider and agree the meeting dates for the forthcoming year from May 2019
 - b. To note OALC's guidance on Dispute Resolution and consider further action
 - c. To consider annual membership of the Open Spaces Society
13. **Training**
 - a. **OALC Training** – to consider attendance of any of the 2019 courses

14. Planning

- a. Planning Applications** – to consider all recent Applications received from Cherwell District Council detailed below and any other Planning Applications submitted between the circulation of this Agenda and the meeting
None have been received
- b. Notices of Decision** – to note

15. RAF Croughton update – to note the revised plans for the US service personnel deployment in the UK and the implications to RAF Croughton

16. Parish Matters:

- a. Crossing the A4421** – to receive a progress report
- b. Bicester Heritage Events** – to request further traffic management assistance
- c. Clothing Bank siting** – to consider locations suitable for a clothing bank
- d. Old School Close Village Green Registration** – to receive a progress report
- e. VAS** – to receive a progress report

17. Reports from Meetings – to receive reports from any meetings attended

- a. SLCC Meeting** – 22 November
- b. OCC Town and Parish Event** – 28 November

18. Attendance at Meetings

- a. Rowans Management Company** – 3 December

19. Correspondence – to note correspondence received not otherwise on the agenda where decisions are not required

20. Items for information or next Agenda only – all items for the next agenda to be submitted to the Clerk by Wednesday 6 March 2019

21. Date of next meeting: to confirm the date of the next meeting as Wednesday 20 March 2019 (third Wednesday of alternate month) at 7.30pm.

Dated: 9 January 2019

Jane Olds, Clerk to the Council 13 Oak Close, Bicester, OX26 3XD	clerk@caversfieldpc.org.uk 01869 247171 www.caversfieldpc.org.uk
---	---