

CAVERSFIELD PARISH COUNCIL

To Members of the Council: you are summoned to attend a Meeting of Caversfield Parish Council on Wednesday 19 September 2018, at **GAGLE BROOK SCHOOL, ELMSBROOK** at 7.30pm

Members of the Public: you are invited to attend

AGENDA

1. **Apologies for absence** – to receive apologies
2. **Requests for Dispensations, Declarations of interest, gifts and hospitality** – to receive any requests for Dispensations, Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's code of conduct.
3. **Public participation** – to receive questions from members of the public relating to items on the Agenda, in accordance with the Council's code of conduct and standing orders.
4. **Reports from District, County Councillors and Police** – for information only
5. **Reports from the Village Management Companies** – for information only
6. **Report from the British American Committee** – for information only
7. **To receive and approve the Minutes of the Parish Council Meeting held on 18 July 2018**
8. **Update on progress from the Minutes** – the Clerk / Chairman will report on progress of outstanding items which do not require further decision
9. **Finance**
 - a. To receive the bi-monthly financial report – for information
 - b. To consider the Internal Auditor's Letter of Engagement
 - c. To consider invoices for payment itemised on the payment schedule
10. **Governance**
 - a. **Standing Orders** – to discuss and consider the revisions recently advised by NALC to take account of the Openness regulations, the Data Protection Act and the Accounts regulations
11. **Training**
 - a. **OALC Training** – to consider attendance of any of the autumn courses
 - b. **SLCC Regional Training Seminar in Newbury** - to consider a contribution to the Clerk's attendance
12. **Website** – to consider a quotation for adding an SSL Certificate to the website
13. **Planning**
 - a. **Planning Applications** – to consider all recent Applications received from Cherwell District Council detailed below and any other Planning Applications submitted between the circulation of this Agenda and the meeting
 - i. **18/01253/F** at Bicester Heritage, Buckingham Road, OX26 5HA: Erection of hotel and conference facility with associated access, parking, and landscaping

- ii. **18/01333/F** at Bicester Heritage, Buckingham Road, OX26 5HA: Extension to existing Technical Site to provide new employment units comprising flexible B1(c) light industrial, B2 (general industrial), B8 (storage or distribution) uses with ancillary offices, storage, display and sales, together with associated access, parking and landscaping

b. Notices of Decision – to note

c. Habitats Regulations Assessment (August 2018) in the Partial Review of the Cherwell Local Plan 2011-2031 (Part 1)-Oxford's Unmet Housing Need – to consider the consultation (which closes 28 September)

d. Oxfordshire County Council Minerals and Waste Local Plan: Part 2 – Site Allocations Consultation – to consider a response to the consultation (which closes on 3 October)

14. Parish Matters:

a. Crossing the A4421 – to receive a progress report

b. Village Green Registration – to receive a progress report on the registration of the land in Old School Close as a Village Green and to consider the map produced by Oxfordshire County Council and agree its accuracy

c. VAS – to consider quotations for the purchase and installation of Vehicle Activated Speed signs

d. Litter Bin – to consider the purchase of a litter bin for the bus shelter on the A4421

15. Reports from Meetings – to receive reports from any meetings attended

a. Code of Conduct Meeting – 12 September

16. Attendance at Meetings

a. Parish Liaison Meeting – to consider Councillor attendance at the CDC Parish Liaison meeting on 7 November

b. OCC Town and Parish Event – to consider attendance at the OCC Town and Parish Event on Wednesday 28 November at 6pm at Exeter Hall in Kidlington

c. Cherwell Local Plan Examination – Pre Hearing Meeting – to consider attendance at the meeting on 28 September at CDC

17. Correspondence – to note correspondence received not otherwise on the agenda where decisions are not required

18. Items for information or next Agenda only – all items for the next agenda to be submitted to the Clerk by Wednesday 7 November 2018

19. Date of next meeting: to confirm the date of the next meeting as Wednesday 21 November 2018 (third Wednesday of alternate month) at 7.30pm.

Dated: 13 September 2018

Jane Olds, Clerk to the Council
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