

CAVERSFIELD PARISH COUNCIL

To Members of the Council: you are summoned to attend a Meeting of Caversfield Parish Council on Wednesday 18 July 2018, at **GAGLE BROOK SCHOOL, ELMSBROOK** at 7.30pm

Members of the Public: you are invited to attend

AGENDA

1. **Apologies for absence** – to receive apologies
2. **Requests for Dispensations, Declarations of interest, gifts and hospitality** – to receive any requests for Dispensations, Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's code of conduct.
3. **Public participation** – to receive questions from members of the public relating to items on the Agenda, in accordance with the Council's code of conduct and standing orders.
4. **Reports from District, County Councillors and Police** – for information only
5. **Reports from the Village Management Companies** – for information only
6. **Report from the British American Committee** – for information only
7. **To receive and approve the Minutes** of the Parish Council Meeting held on 16 May 2018
8. **Update on progress from the Minutes** – the Clerk / Chairman will report on progress of outstanding items which do not require further decision
9. **Insurance** – to consider and agree the Insurance policy renewal
10. **Finance**
 - a. To receive the bi-monthly financial report – for information
 - b. To consider the list of regular payments
 - c. To consider invoices for payment itemised on the payment schedule
11. **Governance**
 - a. **Standing Orders** – to discuss and consider the revisions recently advised by NALC to take account of the Openness regulations, the Data Protection Act and the Accounts regulations
 - b. **Recording of Meetings Policy** – to consider the policy for adoption
 - c. **Marking the death of a Senior National Figure** – to consider forming a procedure
 - d. **Communication Policy** – to consider a review of the policy
12. **Training**
 - a. **CDC Code of Conduct Training** – to consider who would attend the training on 12 September
 - b. **OALC Training** – to consider attendance of any of the autumn courses
13. **Planning**
 - a. **Planning Applications** – to consider all recent Applications received from Cherwell District Council detailed below and any other Planning Applications submitted between the circulation of this Agenda and the meeting
 - b. **Notices of Decision** – to note

14. Parish Matters:

- a. **Crossing the A4421** – to receive a progress report
- b. **Village Green Registration** – to receive a progress report on the registration of the land in Old School Close as a Village Green and to consider the map produced by Oxfordshire County Council and agree its accuracy
- c. **Emergency Planning** – to consider appointing a Councillor to help the Clerk produce an emergency plan for the village
- d. **White Gates** – to consider a quotation for the painting of the white gates
- e. **VAS** – to consider quotations for the purchase and installation of Vehicle Activated Speed signs
- f. **Grant applications** – to consider applying for grants to fund the VAS equipment
- g. **Speed Notices** – to thank Southwold School children for their designs and to consider which to use
- h. **Bicester Heritage** – to consider attending an informal information meeting with Bicester Heritage and Launton Parish Council about the general future strategies for the site

15. Reports from Meetings – to receive reports from any meetings attended

- a. **Police Resilience Meeting** – 13 June
- b. **CDC Parish Liaison Meeting** – 20 June

16. Correspondence - to note correspondence received not otherwise on the agenda where decisions are not required

17. Items for information or next Agenda only – all items for the next agenda to be submitted to the Clerk by Wednesday 5 September 2018

18. Date of next meeting: to confirm the date of the next meeting as Wednesday 19 September 2018 (third Wednesday of alternate month) at 7.30pm.

Dated: 11 July 2018

Jane Olds, Clerk to the Council 13 Oak Close, Bicester, OX26 3XD	clerk@caversfieldpc.org.uk 01869 247171 www.caversfieldpc.org.uk
---	---