

CAVERSFIELD PARISH COUNCIL

To Members of the Council: you are summoned to attend a Meeting of Caversfield Parish Council on Wednesday 16 November 2016, in the Chinnery Room at **FRINGFORD VILLAGE HALL** at 7.00pm

Members of the Public: you are invited to attend

AGENDA

1. **Apologies for absence** – to receive apologies
2. **Requests for Dispensations, Declarations of interest, gifts and hospitality** – to receive any requests for Dispensations, Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's code of conduct.
3. **Public participation** – to receive questions from members of the public relating to items on the Agenda, in accordance with the Council's code of conduct and standing orders.
4. **To receive and approve the Minutes** of the Parish Council Meeting held on 16 September 2016
5. **Update on progress from the Minutes** – the Clerk / Chairperson will report on progress of outstanding items which do not require further decision
6. **Reports from District, County Councillors and Police** – for information only
7. **Reports from the Village Management Companies**
8. **Finance**
 - a. To receive the monthly financial report – for information
 - b. To consider the draft budget for 2017/18
 - c. To consider and agree to the Internal Auditor's letter of engagement
 - d. To consider invoices for payment itemised on the payment schedule
9. **Financial Regulations** – to review and re-adopt the Financial Regulations
10. **Planning Applications**
 - a. To consider all recent Applications received from Cherwell District Council detailed below and any other Planning Applications submitted between the circulation of this Agenda and the meeting
 - b. To note Notices of Decision
11. **Proposed Removal of the Telephone Box** – to consider BT's application to remove two telephone boxes on Skimmingdish Lane (reference 16/00054/PBOX) and Elderfield Road (reference 16/00057/PBOX)
12. **Parish Matters:**
 - a. **Website** – to receive a progress report
 - b. **Grass cutting**
 - i. To consider transferring the responsibility for cutting the grass within the Village from OCC to the Parish Council

- ii. To consider quotations from contractors for cutting the verges on Skimmingdish Lane, and Fringford Road
 - c. **Weed Killing** – to consider the quotation from Quadron Services for the weed killing on the pavement on the Fringford Road
 - d. **Snow Clearance** – to consider the snow clearance agreement for the winter 2017/18
 - e. **October Sunday Brunch Scramble** – to note the date of the next Scramble at Bicester Heritage as 8 January
13. **CDC Consultation on Local Plan Part 1 – Partial Review** – to consider a response to the consultation
14. **To note the response to CDC's Open Space, Sport and Recreation Review for Cherwell**
15. **Request to OCC for the addition of a pavement and crossing on A4421 and extension to the pavement from Springfield Road to outside Cuckoo Cottage** – to receive a progress report
16. **Request to OCC for the reduction of the speed limit on A4421 through the village** – to receive a progress report
17. **Parliamentary Boundary Review** – to consider a response to the Parliamentary Boundary Review consultation
18. **High Sheriff's Awards** – to consider nominations for the High Sheriff's Awards
19. **Reports from Meetings** – to receive reports from any meetings attended
- a. **Healthy New Town Workshop** (6 October)
 - b. **Parish Liaison Meeting** (9 November)
20. **Correspondence** - to note correspondence received not otherwise on the agenda where decisions are not required
21. **Items for information or next Agenda only** – all items for the next agenda to be submitted to the Clerk by Thursday 5 January 2016
22. **Date of next meeting:** to confirm the date of the next meeting as Wednesday 18 January 2017 (third Wednesday of alternate month).

J. Olds

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