

**Minutes of a meeting of Caversfield Parish Council, held on
Wednesday 23 November 2011, in the small hall at Southwold Community Centre.**

Present: Mr J Gilmore, Mrs J Nisbet, Mrs O Phipps (Chair), Mrs G Sutcliffe, Mr N Wise,

In attendance: WPC Caroline Brown, Cllr Mrs Catherine Fulljames (District & County Councillor), Mrs J Olds (Parish Clerk)

1. Cllr Phipps welcomed everyone to the meeting.
2. There were no apologies.

Declaration of interests

3. There were no Declarations of Interest.

Public Participation

4. Nothing was raised.

Minutes of the Meeting held on 21 September 2011.

5. It was **RESOLVED** that these be accepted as a true copy subject to two amendments. One in paragraph 14, line two, which should read 'Oxfordshire is to reduce the number of County Councillors' rather than 'lose two'; and paragraph 18 to change 'Mr Wood' to 'Cllr Sutcliffe'. (Proposer – Cllr Gilmore, Seconder – Cllr Sutcliffe). The Minutes were manually corrected, then signed by the Chair.

Matters Arising from the Minutes

6. The Clerk reported that the groundworks for the bus shelter were started on Monday 21 November with the shelter to be installed before Christmas.
7. VAS installations. Cllr Fulljames mentioned that there may be some delay in getting these into use. The Clerk informed Cllr Fulljames that the Council paid £400 for the points. **Cllr Fulljames to discuss further with County.**
8. The Clerk has been informed that the installation (with solar panel) on the left hand side of the old Bicester/Fringford road going north, is to do with the VAS installation. However she has her doubts because of the distance to the VAS point. **Clerk to check further with County.**
9. The Clerk wrote to explain the Council's reason for not banning HGVs from the B4100, and Mr Brown has replied asking why the Council believed it would 'not be practicable'. **Clerk to reply further.**
10. The request for a dropped kerb to be put in on the south side of Springfield Road was investigated and found that money for these works now needs to be applied for via the District Councillor. Cllr Fulljames reported that she had just had a meeting of the Localities Money board and another was unlikely to take place soon. It was **RESOLVED** that the **Clerk write to Oxfordshire Highways outlining the case including mentioning the DDA.**

11. The Clerk had ordered a one tonne bag of salt and had expressed an interest in two new bins. She was still investigating places where it may be stored over the winter. **Clerk to contact USAF and Management Companies to ask if they would like to contribute to salt bins.**
12. Regarding the review of polling districts Cllr Fulljames reported that she had informed CDC that following the redevelopment of the Town and Country area that it was unlikely that the polling station would be available and that CDC would need to seek alternative arrangements ensuring that adequate disabled access be given.
13. Following the Waste Plan Consultation, Cllr Fulljames reported that she had set up a Liaison Committee regarding the smell from the Ardley site and invited Cllr Phipps to join the Committee which is next meeting on 30 November at Middleton Stoney Village Hall.
14. Re-painting benches – **Chair will get the work done when weather dry.**

Report from County & District Councillor

15. Cllr Fulljames reported the following developments taking place in her ward:
 - The work on Bicester town centre was due to start early in the new year.
 - The planning application for the Eco Town has been allowed, but it has 95 conditions so there is still no Master Plan and the viability is questionable; there was no other progress.
 - The planning application for the Graven Hill land has been put in for 2,000 houses which will create approximately 2270 new jobs together with an additional application for a new site for the MOD Logistics division at Arncott. They have all the relevant reports and it will be put out for consultation in due course.
 - The windfarm (for four windmills) at Fewcott is still progressing. However the planning permission for the single wind turbine at the motorway services has been approved.
 - The appointment of Sue Smith, the new Chief Executive of Cherwell and South Northants District Councils, is positive and she has already streamlined the management structure for both Districts with the intention of greater efficiency and saving money.
 - Ardley Against Incineration campaign group has taken their case to the High Court and lost. Cllr Fulljames will be setting up a Liaison Committee for the Incineration plant and asked if the Parish Council would like to be involved. Cllr Phipps agreed to the involvement.
 - There will be a strike on Wednesday 30 November and it will affect services.
 - Cllr Fulljames is Chairman of the County Celebrations Committee and will be very involved in both the Olympics celebrations, particularly the Torch relay; and the Queen's Diamond Jubilee celebrations in June.

Report from WPC Caroline Brown

16. WPC Brown reported that 42 crimes had been reported during the year:

- 12 Domestic
- 1 arson on a car on bonfire night
- 3 push bikes stolen
- 1 burglary to house
- 3 cars scratched
- 1 set of car tyres slashed
- 1 paint stripper tipped over a car
- 4 smashed windows
- 1 windscreen wiper removed
- 1 youth charged with possession of alcohol
- 1 criminal damage
- 1 theft of garden cable
- 1 indecent exposure
- 1 theft of lead
- GBH and ABH relating to a domestic incident
- 1 freezer and cabinet stolen from outside a house
- 1 break in to a shed
- 1 theft of a shower screen and TV from a garden
- 2 number plate thefts
- 1 dangerous dog
- 1 theft of road signs
- 1 incidence of road rage
- 1 burglary at the Gliding club

WPC Brown reported that the theft of car number plates was rising and she recommended putting special screws into number plates to prevent this. These screws, which it is not possible to 'undo', are available from her and the police station.

The police have set up a Neighbourhood Watch scheme around Caversfield. The Crime Update will be sent to the Clerk to put on the Website.

Cllr Phipps thanked WPC Brown and her colleague PC Shaun Sullivan for their support in the community.

Finance

17. The bank balances were reported:

Post Office Account	£2,268.25
Community Account	£970.85
Business Saver	£2,277.91

Councillors **RESOLVED** to approve the following invoices for payment (proposer was Cllr Gillmore, seconder Cllr Nisbet):

Payment to:	Cheque Number	Amount
Southwold Community Association for hire of hall on 20 July Inv. 1297	100622	£16.00
Ian Black for Grass Cutting in Old School Close	100623	£240.00
BDO LLP for Auditing Annual Return for year ended 31 March 2011	100624	£60.00
Mrs P A Wood for Clerking duties and admin expenses	100625	257.60
Mrs J Olds for Clerking duties	100626	201.14

The Clerk tabled the Income and Expenditure Spreadsheet and informed the meeting that the Precept will need to be discussed at the January meeting.

Planning Applications

18. The Council considered a Planning Application No: 11/01612/F Mr Chris Dunbabin, Single storey side and rear extension – 21 Montgomery Road. There were no objections to the application.
19. The Council also noted three planning decisions: (i) Application 11/01254/F Single storey rear extension – 8 Wilson Way; (ii) Application 11/01345/F Two storey rear extension – 48 Elderfield Road and (iii) Application 11/01405/F Erection of single storey rear and side extensions – 5 Truemper Grove

Parish Matters

- There were no further matters for discussion.

Correspondence

20. The correspondence discussed at the meeting was as follows:
 - The Clerk requested she go on the 'Getting to Grips with Finance Course' to be run by OALC and held on 31 January. The Cost is £55 + VAT. It was agreed.

Reports from Meetings

Parish Liaison Meeting on 9 November was attended by Odette Phipps, June Nisbet and Jane Olds. There were a number of drop-in surgeries and demonstrations including Mapping your Parish – to show the way maps and geographical information will be able to be shared with the parish; a Clerks section, Climate change strategy and others.

The meeting started at 7.10 and was welcomed by Cllr Timothy Hallchurch. The Executive Leader, Cllr Barry Wood, gave an overview the district.

Sue Smith, the Joint Chief Executive of Cherwell and South Northants then outlined the new Management team and who in that team was responsible for which area of the districts; however she emphasised that they had other jobs to do and it was only as a last attempt if the parishes needed help having pursued all other avenues. Calvin Bell is responsible for Bicester and Caversfield.

Mrs Smith then introduced Adrian Colwell who is responsible for Planning and gave a presentation about Neighbourhood Planning.

Aimée Evans, the Community Development Worker from ORCC then spoke about Community Led Plans.

Paul Wilson and Ed Potter from Oxfordshire Highways made a presentation about Winter Weather and how, when and where they salt.

The meeting can be watched as a webcast <http://www.cherwell.public-i.tv/core/>

After the meeting Cllr Phipps met with Bob Duxbury regarding the new Infrastructure Levy which will be on any new build or barn conversion, but at the moment there is no charging structure available. **Clerk to contact Mr Duxbury to remind him.**

Any other Business

21. There will be a Carol Service at St Laurence Church on Friday 23 December at 6.30pm. Please park in Home Farm Road. There will be the usual service at 9.15 on Christmas morning.

Dates for Future Meetings

22. The dates for 2012 were submitted to the meeting, but it was subsequently discovered that the hall could not be booked for those dates. The next meeting will therefore be on the Third Tuesday of the month on
 - Tuesday 17 January at the new time of 7.30pm. The dates for the rest of the year will be submitted in January

The meeting ended at 9.30pm.

Signed.....

Dated.....