

**Minutes of a meeting of Caversfield Parish Council, held on Wednesday
24 November 2010, at 7.45pm in the small hall at Southwold Community Centre.**

Present: Mr J Gilmore, Cllr Mrs J Nisbet, Mr L Strong (Vice-Chair), Cllr. Mrs G Sutcliffe, Mr D Wood.

In attendance: Mrs Catherine Fulljames (District & County Councillor), Joan Himpson (Stratton Fields Management Committee), Mr & Mrs Kleinman (Caversfield House), Mrs P Wood (Parish Clerk).

Apologies: Mrs Jenny Collyer (Community Relations Adviser covering RAF Croughton), Mrs O Phipps (Chair).

1. Cllr Strong took the chair and welcomed everyone to the meeting. The apologies were noted.

2. **Declaration of interests**

Cllr. Strong declared a personal and prejudicial interest in the Viridor Incinerator and the NW Eco Town Proposals.

3. **Public Participation**

Mr and Mrs Kleinman introduced themselves and explained they were seeking information about the Eco Town proposals. [Cllr Strong left the room.] Cllr Nisbet explained that the Parish Council's official stance is against the proposals. The Council has registered its concerns but Cherwell District Council is ignoring opposition. Mr and Mrs Kleinman said they were vehemently against the proposals and were taking legal advice to try and understand the process and see what practical opposition they could undertake. It appears to be a labyrinthine process. Possibly working collaboratively with other groups would enable more effective opposition. Cllrs suggested that the Kleinmans might find it useful to talk to Bucknell and Chesterton Parish Councils which are also very concerned about the Eco Town proposals. Mr and Mrs Kleinman asked if up to date information about the Eco Town could be posted on Caversfield Parish Council's website. Cllrs explained that a new web-site is currently under development. However, they agreed that in due course it would be useful for residents if up to date information on the Eco Town developments was posted on the web-site.

Cllr Fulljames said that the plans for the Eco Town had been rolling out for some time. The current intention in Cherwell is to go ahead with an initial 'exemplar' site involving around 400 houses. Once the Planning Application for the exemplar has been submitted that will be the moment for lawyers to look at the plans and consider appropriate grounds for objection, for example – impact on wild life, adequacy of transport infrastructure, local views etc. Cllr Fulljames recommended that a good time to submit objections is about 10 days before a Planning Application is due to be considered by CDC's Planning Committee.

Finally, Cllr Fulljames advised those present that the County Council's Cabinet had on its Agenda for a meeting on 21 December, an item dealing with the document Eco Bicester Vision.

Mr & Mrs Kleinman thanked the Parish Council for the opportunity to raise their concerns. They then left the meeting. [Cllr Strong re-joined the meeting.]

4. **Minutes of the meeting held on 22 September 2010.**

It was **RESOLVED** that these be accepted as a true copy and be signed by the Chair.
(Proposed by Cllr Nisbet and seconded by Cllr Gilmore).

5. **Matters Arising from the Minutes**

- Notices have been put on the parish notice boards seeking a volunteer to be Parish Transport representative.
- £1,000 was transferred from Post Office Account to current account.
- Cllr Nisbet and the Clerk reported that they have responded to "NW Bicester: Testing Master Plan Ideas", as they had been asked to at the last meeting.
- The Clerk said she has circulated the contract for the Bus Shelter for comment and it has been noted that it refers to bus shelters, whereas only one is being put up. The Clerk has pointed this out to Mr Bromley and he will send a revised contract. In the meantime he has sent the Parish Council a revised site plan (which was tabled) taking into consideration the comments from the MOD and the Safety Audit. The layout is basically the same but the site for the shelter has been moved slightly further north. The Parish Council asked the Clerk to get copies of (a) the objections raised by MOD, and (b) of the Safety Audit. The Clerk should also ask Mr Bromley for another site visit, and find out how long it will take to install the shelter. **Action – Parish Clerk.**

6. **Report from County and District Councillor.**

Cllr Mrs Fulljames covered several matters in her report.

- The District and County Councils are working to reduce their budgets. Everything needs to have been decided by February 2011. The District Council is definitely looking at joint working with South Northamptonshire.
- The second Incinerator proposal went to the County Council's Planning Committee on 25 September and the application was approved. That night one person asked the Secretary of State to 'call in' the decision; subsequently CDC have asked for the decision to be called in, and others have also done so. Mrs Fulljames urged councillors to support this action. The Parish Council **RESOLVED** that the Clerk should write requesting the Secretary of State to 'call in' the decision. **Action – Clerk** [Cllr Strong took no part in the discussion or decision making.]
- Proposed High Speed Train - plans moving forward despite very strong opposition lobbies.

Finally, Mrs Fulljames (responding to concerns expressed to her by a resident) raised the question of 30mph speed limit signs on Skimmingdish Lane. Parish Councillors explained that the issue had arisen in the past (some 6/7 years ago) and they had established that the signage along Skimmingdish Lane conforms with the Highways Department's requirements and there is nothing further to be done. More recently the police have checked the speeds of drivers on the road and there is no evidence that people are exceeding the 30mph speed limit on Skimmingdish Lane.

Cllr Strong thanked Cllr Fulljames for attending the Parish Council meeting, and for her report.

7. Finance

(a) The Clerk reported the bank balances:

Community Account	£701-63	(12 Nov)
Business Saver	£1,576-94	(14 Oct)
National Savings`	£3,405-86	(11 Oct)

The External Audit has been completed. Issues arising:

- Accounting Statements not approved by 30 June 2010
- Section 1 is completed including pennies.

The Clerk was asked to make sure the accounts were approved in time next year. **Action – Clerk.** The Clerk tabled the Income and Expenditure spreadsheet for 10/11, and this was noted.

(b) Councillors **RESOLVED** to approve the following invoices for payment:

Payment to:	Cheque Number	Amount
Southwold Community Association Inv. No. 1186a	100601	£4-39
BDO LLP (External Auditor)	100602	£58-75
I Black (grass cutting (Apr to Oct)	100603	£240-00
Mrs P A Wood: £ Clerking Sept to 23 Nov. 219.86 Travel Stationery & Postage 12.63	100604	£232.49

8. Planning Applications

Councillors discussed:

- Planning application 10/1627/F Mr Phil Ross, 6 Wilson Way, Caversfield.
Proposed single storey side extension.

Councillors had no objection to the proposals.

Councillors noted **Permission** for development had been given to application:

- No. 10/01393/F W E F Malins & Sons, Hawkwell Farm, Bucknell Road. Lean-to extension to existing Dutch Barn.
- No. 10/01394/F W E F Malins & Sons, Hawkwell Farm, Bucknell Road. Proposed implement shed.

9. Parish Matters

- NW Bicester Eco-Town – already discussed earlier in the meeting.
- MOD Domestic Site Development update – the Clerk reported that a resident had been in touch about use being made of the site by Hyundi. The Clerk had contacted City and Country Group to ask what was happening. Mr Simon Vernon-Harcourt, Head of Planning & Design, City & Country Group had emailed and said: “Whilst

we are drawing up a planning application we look for sources of income to cover the running costs of a site, and the most common use is often as a film location. Hyundi have hired the parade ground for 5 days only, and then they will be gone. Given the number of cars that used the site when it was owned by the MOD the traffic will be considerably less than it was when being used by the MOD. We have also made the site available for free to the Prison Service who use it for training dogs on a limited number of days.

We take the relationship with our neighbours very seriously, and would not consider any temporary use that would cause disruption. However, in the unlikely event you hear of any residents being disturbed please let me know and I will get to the bottom of it for you.

In terms of the planning application, the designs are progressing, and we hope to have the second round of public consultation the first Friday and Saturday of December. We will then be presenting our proposals for the site. We will shortly confirm this date."

- c) Draft Local Transport Plan 3 for (document see County web-site) – Councillors asked the Clerk to draft comments in response to the consultation and circulate for everyone to see. **Action – Clerk**
- d) Draft Planning Guidance on Wind Turbine Development – the document had been circulated to all Councillors to comment. Councillors asked the Clerk to reply to the consultation in the light of the comments made. **Action - Clerk**

10. **Correspondence**

Most of the correspondence received since September had been circulated to Councillors by email or by envelope, and no further action was required.

11. **Reports from meetings**

Cllrs Nisbet and Wood had attended the Cherwell Parish Liaison Meeting on 10 November and had written a report which had been circulated to everyone prior to the meeting. Councillor Strong thanked them for their report. Some concern was expressed about CDC's intention no longer to issue planning notices to direct neighbours. There is a need to watch and see what, if any, impact this has.

12. **Dates of Future Meetings**

The following meeting dates were agreed for 2011: 26th January, 23rd March, 25th May, 20th July, 21st September, and 23rd November.

The meeting closed at 9.15pm.

Signed.....

Dated.....