

**Minutes of a meeting of Caversfield Parish Council, held on
Tuesday 17 January 2011, in the small hall at Southwold Community Centre.**

Present: Mr J Gilmore, Mrs J Nisbet, Mrs O Phipps (Chair), Mrs G Sutcliffe

In attendance: Mrs J Olds (Parish Clerk), Mr N Wright

1. Cllr Phipps welcomed everyone to the meeting.
2. Apologies had been received from Cllr Mrs Catherine Fulljames (District & County Councillor) and Mrs Himpson

Declaration of interests

3. There were no Declarations of Interest.

Public Participation

4. Nothing was raised.

Co-option of Councillor

5. Mr Nathan Wright attended the meeting with a view to becoming a Parish Councillor. The appointment was Proposed by Cllr Phipps and Seconded by Cllr Gilmore. Cllr Phipps then welcomed Mr Wright to the Council.

Minutes of the Meeting held on 23 November 2011.

6. It was **RESOLVED** that these be accepted as a true copy and signed by the Chair. (Proposer – Cllr Gilmore, Seconder – Cllr Sutcliffe).

Matters Arising from the Minutes

7. The Clerk reported that the bus shelter had been erected and is now operational; the bus companies have been told to stop at the shelter and the signs will be moved shortly. **Mr Wright will monitor the cleanliness of the shelter. Clerk to look into insurance and find out if it will be connected with electronic signage. Cllrs Phipps and Sutcliffe to obtain quotes for cleaning.**
8. **VAS installations.** The Clerk has been in correspondence with Highways and they hope to know more in mid February. **Clerk to write and ask for the £400 paid by the Council to be returned if no progress by then.**
9. The **solar panel installation** on the left hand side of the old Bicester/Fringford road going north is thought to be a vehicle counter, but the Clerk is waiting for further confirmation.
10. **Dropped kerb Springfield Road.** The Localities Fund application has been sent to Cllr Fulljames and has been sent on to OCC.
11. The salt bin on the corner of Fringford Road and Thompson Drive has been installed with many thanks to the Stratton Fields Committee for their generous contribution to the bin. The salt bin at the corner of Brashfield Road and Skimmingdish Lane is thought to be unused and

could be used better on the corner of Springfield Road and the Fringford Road. **Clerk to look into the possibility of moving it with Highways.**

12. Re-painting benches – **Chair will get the work done when weather dry.**

Report from County & District Councillor

13. Cllr Fulljames sent a report via Cllr Phipps:

- The Viridor / Agrivert Liaison meeting of 19 parishes took place on 30 November
- The new Boundary Commission is being put forward at the moment and is likely to recommend that Caversfield and Bucknell be joined with Bicester for District and County Representation.
- The Bicester Masterplan has been devised and the outlying villages will be asked to contribute in Stakeholder meetings.

Finance

14. The bank balances were reported:

Post Office Account	£2,268.25
Community Account	£210.51
Business Saver	£2,278.21

15. Councillors **RESOLVED** to approve the following invoices for payment (proposer was Cllr Nisbet, seconder Cllr Gilmore):

Payment to:	Cheque Number	Amount
Southwold Community Association for hire of hall on 23 November Inv. 1312	100627	£16.00
Mrs J Olds for Clerking duties	100628	£144.17
OALC for Roles and Responsibilities Course for Clerk	100629	£48.00
Oxfordshire Association for the Blind	100630	£50.00
St John Ambulance	100631	£50.00

The Clerk tabled the Income and Expenditure Spreadsheet

16. Councillors **RESOLVED** that the Clerk be added to the Barclays Banking Mandate (proposed by Cllr Phipps, seconded by Cllr Gilmore).

Parish Precept

17. The Clerk presented the meeting with the budget for the year 2012 – 2013 with a view to setting the Precept. Councillors **RESOLVED** to accept the budget with the addition of £150 for bus shelter cleaning which made the total outgoings budget £4,555 for the year. The total income, including the £2,500 Precept would come to £2,620, which left a shortfall of £1,935.

The Councillors **RESOLVED** to put the Precept up by £1,500 to £4,000. This was **AGREED UNANIMOUSLY. Clerk to inform CDC**

Donations

18. The Parish Council **RESOLVED** to make a grant of £50 each to two organisations – the St John Ambulance, Oxfordshire, and the Oxfordshire Association for the Blind. Proposed by Cllr Nisbet, seconded by Cllr Sutcliffe.

Planning Applications

19. The Council noted one planning decision: (i) Application 11/01612/F Single storey side and rear extension – 21 Montgomery Road and (ii) Applications 11/00153/LB; 11/00151/F; 11/00152/CAC; 11/00805/F and 11/00806/LB Listed Building Consent for the Former DLO Caversfield, Skimmingdish Lane which has been circulated to the Councillors for information.

Parish Matters

20. The Clerk had received an email asking for nominations for the High Sheriff's Award Ceremony. **Clerk to forward the email to Councillors.**
21. The Queen's Jubilee was discussed and it was decided that, with the Bicester Carnival taking place the weekend of the Jubilee and with the British American Fete taking place on Saturday 19 May, whilst individual management companies may like to celebrate with a street party that it was not appropriate for the Council to organise anything.

Correspondence

The correspondence discussed at the meeting was as follows:

22. The Clerk replied to Cllr Hugo Brown from Stoke Lyne about their requested weight limit on the B4100. He has recently copied her in on emails to OCC about speed and weight limits the outcome of which was that the 50mph speed limit request would be reviewed with many others when resources become available and that a weight limit would be very unlikely.
23. The Clerk has received the minutes of the first two Agrivert / Viridor Liaison Meetings. The third of which will take place on 28 March at 4pm at Middleton Stoney Village Hall.
24. A letter has been received from Thames Valley Police outlining their Front Counter Services Provision around the County. Bicester Police Station will now be open eight hours a day, five days a week from Tuesday to Saturday.

Reports from Meetings

25. There were no meetings to report.

Dates for Future Meetings

26. The Clerk submitted the following dates for Meetings:
- Tuesday 20 March
 - Tuesday 15 May
 - Tuesday 24 July all at 7.30pm. The dates for the rest of the year will be organised in May.

Any other Business

27. The RBL Poppy Appeal raised more than £34,000 for the Bicester area which was a record.
28. There had been a request from the Americans for a revival of the open air Carol Service in the American park which had stopped due to low turn out in previous years. The Church held a very successful candle-lit carol service at 6.30pm on Friday 23 December and it is likely that this will be repeated this year.

29. Bicester Concert Band will be performing at the Mayor of Bicester's Charity Band Concert at St Edburg's Church on Friday 16 March at 7.30pm. Tickets £7.50, concessions and children aged 12-16 £5. Posters will go up shortly.

The meeting ended at 9.00pm.

Signed.....

Dated.....