

CAVERSFIELD PARISH COUNCIL

To Members of the Council: you are summoned to attend a Meeting of Caversfield Parish Council on Wednesday 16 March 2016, in the Chinnery Room at **FRINGFORD VILLAGE HALL** at 7.00pm (**please note change of venue**)

Members of the Public: you are invited to attend

AGENDA

1. **Apologies for absence** – to receive apologies
2. **Declarations of interest** – to receive any declarations of interest from Councillors relating to items on the Agenda, in accordance with the Council's code of conduct.
3. **Public participation** – to receive questions from members of the public relating to items on the Agenda, in accordance with the Council's code of conduct and standing orders.
4. **To receive and approve the Minutes** of the Parish Council Meeting held on 20 January 2016 and the Planning Meeting held on 17 February
5. **Update on progress from the Minutes** – the Clerk / Chairperson will report on progress of outstanding items which do not require further decision
6. **Reports from District, County Councillors and Police** – for information only
7. **Finance**
 - a. To receive the financial report – for information
 - b. To consider awarding grant applications made by external bodies
 - c. To receive the Internal Audit Report
 - d. To consider invoices for payment itemised on the payment schedule
8. **Internal Financial Control**
 - a. To consider and agree the Internal Financial Control Policy
 - b. To agree to the appointment of a Councillor responsible for Internal Financial Control
 - c. To appoint a Councillor responsible for Internal Financial Control
9. **Planning Applications**
 - a. To consider all recent Applications received from Cherwell District Council detailed below and any other Planning Applications submitted between the circulation of this Agenda and the meeting
 - i. 16/00047/TCA, Ms Laura Pezowicz, 3 Skimmingdish Lane, OX27 8UF for H1 x Leylandii Hedge - to reduce height by approx. 6-8 metres, H2 x Leylandii Hedge - to reduce height by approx. 6-8 metres, T1 x Sycamore tree - growing within Leylandii hedge No.2 to fell., T2 x Sycamore tree - to reduce crown, removing approx. 2 metres overall, T3,4 x Sycamore trees - to reduce crowns, removing approx. 2 metres overall.
 - b. To note Notices of Decision
 - c. To note the Parish response to the consultation on the Planning Policy Consultations regarding Cherwell Local Plan 2011-2031 (Part 2): Development Management Policies

and Sites – Issues Paper and the Partial Review of the Cherwell Local Plan (Part1):
Oxford's unmet housing need – Issues paper

- d. To consider a response to CDC's Community Infrastructure Levy Consultation

10. Parish Matters:

- a. **Village Spring Clean** – to agree a date for the May Spring Clean and to order the necessary equipment

- b. **British-American Committee** – to discuss the British American Committee's suggested celebration of HM the Queen's 90th Birthday in the Park on 11 June

11. Parish Council Meeting Venue – to consider the suggestions for the meeting venue

12. Meeting Dates for 2016 / 17 – to confirm and agree the meeting dates for 2016 / 17 including the Annual Parish Meeting

13. Bias in Decision Making – to receive and note the document 'Bias in Decision Making' from CDC

14. Reports from Meetings – to receive reports from any meetings attended

15. Correspondence - to discuss and consider correspondence received

16. Items for information or next Agenda only – all items for the next agenda to be submitted to the Clerk by Thursday 5 May 2016

17. Date of next meeting: to confirm the date of the next meeting as Wednesday 18 May 2016 (third Wednesday of alternate month).



Jane Olds, Clerk to the Council
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