

CAVERSFIELD PARISH COUNCIL

To Members of the Council: you are summoned to attend the Annual Meeting of Caversfield Parish Council on Wednesday 15 July 2015, at 14 Davis Gardens, Caversfield at 7.00pm

Members of the Public: you are invited to attend

AGENDA

1. **Apologies for absence** – to receive apologies
2. **Declarations of interest** – to receive any declarations of interest from Councillors relating to items on the Agenda, in accordance with the Council's code of conduct.
3. **Public participation** – to receive questions from members of the public relating to items on the Agenda, in accordance with the Council's code of conduct and standing orders.
4. **To receive and approve the Minutes** of the Parish Council Meeting held on 20 May 2015
5. **Update on progress from the Minutes** – the Clerk / Chairperson will report on progress of outstanding items which do not require further decision
6. **Reports from District, County Councillors and Police** – for information only
7. **Finance**
 - a. To receive the monthly financial report
 - b. To consider the Internal Auditor's report
 - c. To consider invoices for payment itemised on the payment schedule
8. **Planning Applications**
 - a. To consider all recent Applications received from Cherwell District Council detailed below and any other Planning Applications submitted between the circulation of this Agenda and the meeting
 - b. To note Notices of Decision
9. **Clerk pay** – to consider increasing the Clerk's salary scale point from SCP16 to SCP17
10. **Standing Orders** – to adopt the new Standing Orders previously circulated
11. **Working with Launton Parish Council on Bicester Heritage** – to consider and agree the terms of reference for a Joint Committee with Launton Parish Council to discuss planning issues relating to Bicester Heritage and to agree the composition including number of Councillors.
12. **Winter Planning** – to consider whether any further grit bins or salt are needed to be ordered
13. **Parish Matters:**
 - a. **Fencing at the corner of Fringford Road and Southwold Lane** – to receive a progress report
 - b. **Bicester Heritage** – to receive a progress report on the noise monitoring and the road entrance

- c. **Vacant land behind Rau Court and 'recreation ground' at Springfield Road** – to consider the Parish Council registering the two areas of land as assets of community value
 - d. **Update about Broadband** – to receive an update about the broadband coverage for the village
 - e. **Halloween Parking** – to consider the provision of parking for visitors to the village for Halloween
14. **Reports from Meetings** – to receive reports from any meetings attended
- a. **Parish Liaison Meeting - 10 June**
 - b. **Bicester Garden Town and Local Villages meeting – 30 June**
15. **Correspondence** - to discuss and consider correspondence received
16. **Items for information or next Agenda only** – all items for the next agenda to be submitted to the Clerk by Tuesday 1 September 2015
17. **Date of next meeting:** to confirm the date of the next meeting as Wednesday 16 September 2015 (third Wednesday of alternate month).



Jane Olds, Clerk to the Council
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