

CAVERSFIELD PARISH COUNCIL

To Members of the Council: you are requested to attend a Meeting of Caversfield Parish Council on Tuesday 24 July 2012, in the Small Hall, Southwold Community Centre at 7.30pm

Members of the Public: you are invited to attend

AGENDA

1. **Apologies for absence** – to receive apologies
2. **Declarations of interest** – to receive any declarations of interest from Councillors relating to items on the Agenda, in accordance with the Council's code of conduct.
3. **Public participation** – to receive questions from members of the public relating to items on the Agenda, in accordance with the Council's code of conduct and standing orders.
4. **To receive the Minutes** of the Parish Council Meeting held on 15 May 2012.
5. **Matters arising** from the Minutes – the Clerk / Chairperson will report on progress of outstanding items
6. **Adoption of Code of Conduct** – that
 - a. the code of conduct adopted by the Cherwell District Council be adopted as the code for members and co-opted members of the Stratton Audley Parish Council with effect from 1 July 2012 to replace the current Code of Conduct
 - b. the Clerk be requested to notify the Monitoring Officer of the Cherwell District Council of the passing of the above resolution
7. **Completion of new Register of Members' Interests Forms** in line with the new Code of Conduct.
8. **Reports from District and County Councillors**
9. **Insurance Renewal** – to discuss the insurance renewal
10. **Clerk CiLCA qualification**
 - a. To discuss the Clerk's request for the Council to part sponsor the funding for her Certificate in Local Council Administration qualification
 - b. To apply for a 50% bursary from the NALC for the qualification
11. **Finance**
 - a. To receive the financial report
 - b. To consider invoices for payment
12. **Planning Applications**
13. **Standing Orders**
 - a. To consider Standing Orders for the Council
14. **Parish Matters**
15. **Parish / Neighbourhood Plan**
16. **Reports from Meetings**
 - a. **Parishes Liaison Meeting (13 June)**
 - b. **Bicester MasterPlan Meeting (15 May)**
 - c. **OALC AGM (25 June)**
 - d. **Bicester Town Centre Access Improvements Exhibition (12, 13, 14 July)**
17. **Correspondence** to consider
18. **Date of next meeting:** To agree the date of the next meeting
19. **Any Other Business** – for information or next Agenda only

Jane Olds, Clerk to the Council
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