

CAVERSFIELD PARISH COUNCIL

To Members of the Council: you are summoned to attend a Meeting of Caversfield Parish Council on Wednesday 20 January 2016, at 14 Davis Gardens, Caversfield at 7.00pm

Members of the Public: you are invited to attend

AGENDA

1. **Apologies for absence** – to receive apologies
2. **Declarations of interest** – to receive any declarations of interest from Councillors relating to items on the Agenda, in accordance with the Council's code of conduct.
3. **Public participation** – to receive questions from members of the public relating to items on the Agenda, in accordance with the Council's code of conduct and standing orders.
4. **To receive and approve the Minutes** of the Parish Council Meeting held on 25 November 2016
5. **Update on progress from the Minutes** – the Clerk / Chairperson will report on progress of outstanding items which do not require further decision
6. **Reports from District, County Councillors and Police** – for information only
7. **Finance**
 - a. To receive the financial report – for information
 - b. To consider and agree the Annual budget for 2016/17
 - c. To consider and agree the setting of the Precept level for 2016/17 following the confirmation of the Tax Base and CTRS Figures from CDC
 - d. To consider and agree the Reserves for 2016/17
 - e. To agree and sign Arrow Accounting's Letter of Engagement for the Internal Audit
 - f. To consider the procurement of external audit for smaller authorities
 - g. To consider invoices for payment itemised on the payment schedule
8. **Planning Applications**
 - a. To consider all recent Applications received from Cherwell District Council detailed below and any other Planning Applications submitted between the circulation of this Agenda and the meeting
 - b. To note Notices of Decision
9. **Parish Matters:**
 - a. **Weeds down Fringford Road** – to consider quotations for controlling the weeds between the kerb and the pavement
 - b. **White Gates** – to consider the refurbishment of the white gates at the entrances to the village on the Fringford Road
10. **Reports from Meetings** – to receive reports from any meetings attended
11. **Correspondence** - to discuss and consider correspondence received

12. Items for information or next Agenda only – all items for the next agenda to be submitted to the Clerk by Thursday 3 March 2016

13. Date of next meeting: to confirm the date of the next meeting as Wednesday 16 March 2016 (third Wednesday of alternate month).



Jane Olds, Clerk to the Council

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